# Credit River Township Board of Audit Meeting Minutes February 7, 2018, 7:00 PM

## Call to Order

Supervisor Schommer called the meeting to order at 7:00 PM.

### **Members Present:**

Supervisor Schommer, Supervisor Lawrence, Supervisor Howe

### **Members Absent:**

Chairman Kostik, Vice Chairman Novak

### Others Present:

Treasurer Hill, Clerk Donovan

# Activities:

Treasurer Hill submitted a list of claims paid in 2017. The Board selected representative samples at random as follows:

			CNC	Claim	Check
Claim	То	For	Check	Approved	Endorsed
458E	Anchor Bank	MHSP MAY 2017 ACH FEE	Υ	Υ	Y
9119	Bond Trust Services Corp	Bond Payment	Y	Υ	Υ
9186	Sarah LeVoir	Consulting January 2017	Y	Y	Υ
9248	Couri & Ruppe, P.L.L.P.	Legal-General Township	Y	Y	Υ .
9399	Couri & Ruppe, P.L.L.P	Legal-General Township	Y	Y	Υ
9513	KA Witt Construction	NPDES Escrow Refund	Y	Υ	Υ

Clerk Donovan submitted a list of 2017 disbursements from Scott County to the Township Board. The Board reviewed the following deposits:

2017 Receipts										
Invoice Date	Invoice	Payment Date	Payment #	Payment Amount	Credit River Township Receipt #					
1/23/2017	2016 Year End Settlement	1/24/2017	46171	\$9,910.44	6137					
2/15/2017	2017 (Gas Tax) Settlement	2/21/2017	46753	\$42,979.00	6162					
6/15/2017	2017 1st Half Settlement	6/20/2017	49230	\$884,962.99	6253					
8/7/2017	2017 US Fish & Wildlife	8/15/2017	50293	\$171.07	6336					
11/27/2017	2017 2 <sup>nd</sup> Half Settlement	11/30/2017	52405	\$796,902.50	6428					
11/1/2017	2017-11.1Wetland Delineation	12/27/2017	53012	\$1,000.00	6432					

All Financial Reports submitted were found to be in good order by the Credit River Town Board.

Motion to approve the findings of the 2018 Credit River Township Board of Audit for 2017 Claims and Receipts: Supervisor Lawrence

Second: Supervisor Howe

Motion carried 3-0

# Adjourn:

There being no further business before the Town Board, Supervisor made a motion to adjourn. Supervisor Lawrence

Second: Supervisor Howe

Motion carried 3-0.

The meeting adjourned at 7:30 PM.

Submitted By:

Karen Donovan

Clerk, Credit River Township

KAREN BETH DONOVAN
Clerk, Credit River Township, Scott County, Minnesola
Notarial Officer (ex-officio notary public)
My term is indeterminate

Approved by:

**Leroy Schommer** 

Supervisor, Credit River Township